

## WITHDRAWAL REQUEST FORM

I would like to inform you that I wish to withdraw the following child from Raffles World Academy

Sl. No.	Student Name	Student I.D. No.	Campus	Grade/Sec	Last Day of school

1. Transfer to Schools :  International (Overseas)  Local (Schools within Dubai)

If Local, name of the school your child is transferring to: \_\_\_\_\_

2. Transfer Certificates:

(a) Overseas Transfers:

Would you require a Transfer Certificate?  Yes  No

Would you require the Transfer Certificate to be attested by the regulatory authorities (KHDA)?  Yes  No  
(If 'Yes' please pay AED120/-, the KHDA fee for attestation at the cashier and attach a copy of the receipt of your payment to this application in order for us to proceed and apply for KHDA attestation).

(b) Local Transfers:

As per KHDA regulations transfers to schools within Dubai will be issued a transfer certificate from the leaving school attested by the KHDA.

*(Please pay AED120/-, the KHDA fee for the transfer certificate at the cashier and attach a copy of the receipt of your payment to this application in order for us to proceed and apply for KHDA attestation).*

3. Reasons for leaving:

.....  
.....

Signature of Parent / Guardian: ..... Mobile Contact: ..... Date: .....

1. Kindly contact your Child's Class Teacher or the School Secretary regarding School Reports.
2. Transfer /Leaving Certificates (applicable only for Overseas transfers) will be processed only after the last day of school and will take a week to two weeks to be ready, where KHDA attestations have been requested.
3. Transfer Certificate/Leaving Certificate, Report Cards or any other records will be issued only under the following conditions:
  - There remains no fee outstanding with the School.
  - There are no unpaid fines or unreturned books for the Library.
  - The admission of the student to school was approved and registered by KHDA on submission of all the required documents at the time of admission, Emirates IDs swiped and the Parent School contract signed.

(\*The above mentioned conditions also apply to proceed with local transfers/transfers to schools within Dubai on the KHDA systems)

**LEAVING STUDENT SURVEY 2018-2019**

NAME OF STUDENT: \_\_\_\_\_ NATIONALITY: \_\_\_\_\_

DATE JOINED RWA: \_\_\_\_\_ GRADE: \_\_\_\_\_ LEAVING DATE FROM RWA: \_\_\_\_\_ GRADE/SEC: \_\_\_\_\_

CITY/COUNTRY MOVING TO: \_\_\_\_\_ (if leaving Dubai)

SCHOOL MOVING TO: \_\_\_\_\_ (if staying in Dubai)

**REASON FOR LEAVING** – please tick all boxes that are appropriate

- |   |                          |
|---|--------------------------|
| 1. Relocation on account of parent’s job          | <input type="checkbox"/> |
| 2. Changing to a different academic system        | <input type="checkbox"/> |
| 3. Moving to a less expensive school              | <input type="checkbox"/> |
| 4. Moving to a school where siblings are enrolled | <input type="checkbox"/> |
| 5. Moving to a school closer to home              | <input type="checkbox"/> |
| 6. Dissatisfaction with RWA                       | <input type="checkbox"/> |

**Which aspects of RWA did you find positive, please tick all that are applicable**

- |                                 |                          |
|---------------------------------|--------------------------|
| 1. Academic curriculum          | <input type="checkbox"/> |
| 2. Academic Rigour              | <input type="checkbox"/> |
| 3. Teaching                     | <input type="checkbox"/> |
| 4. Monitoring of students       | <input type="checkbox"/> |
| 5. Student discipline           | <input type="checkbox"/> |
| 6. Sports programme             | <input type="checkbox"/> |
| 7. Activities programme         | <input type="checkbox"/> |
| 8. Campus and facilities        | <input type="checkbox"/> |
| 9. RWA Values                   | <input type="checkbox"/> |
| 10. Internationalism            | <input type="checkbox"/> |
| 11. Other, please specify _____ |                          |

**Which aspects of RWA did you find unsatisfactory, please tick all that are applicable**

- |                                 |                          |
|---------------------------------|--------------------------|
| 1. Academic curriculum          | <input type="checkbox"/> |
| 2. Academic Rigour              | <input type="checkbox"/> |
| 3. Teaching                     | <input type="checkbox"/> |
| 4. Monitoring of students       | <input type="checkbox"/> |
| 5. Student discipline           | <input type="checkbox"/> |
| 6. Sports programme             | <input type="checkbox"/> |
| 7. Activities programme         | <input type="checkbox"/> |
| 8. Campus and facilities        | <input type="checkbox"/> |
| 9. RWA Values                   | <input type="checkbox"/> |
| 10. Internationalism            | <input type="checkbox"/> |
| 11. Other, please specify _____ |                          |

**Suggestions for improvement**

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***Thank you for answering questions which provide us with statistical and improvement feedback. Completion of this survey is necessary prior to student record release. We regret the necessity of your moving away from RWA, but extend best wishes to you and your family.***